

<b>DEPARTMENT:</b> Administration		<b>SUBJECT:</b> Bursary
<b>AUTHORISED BY:</b> Club Council 10/04/2019		
<b>ISSUE DATE:</b> 24/04/2012	<b>VERSION:</b> 1	<b>PAGES:</b> 3
<b>ISSUE DATE:</b> 31/08/2018	<b>VERSION:</b> 2	<b>PAGES:</b> 3
<b>ISSUE DATE:</b> 01/02/2019	<b>VERSION:</b> 3	<b>PAGES:</b> 3
<b>AUTHORISED BY BOARD:</b> 26/02/2019	<b>AUTHORISED BY CLUB COUNCIL:</b> 10/04/2019	

### Summary:

This Bursary is designed to recognise our members, aged between 15 and 25 years (inclusive) who have provided outstanding lifesaving efforts and contributions, and to provide them with an opportunity to grow and develop their lifesaving knowledge and skills, whilst completing High School or commencing study at University or another Tertiary Institution or commencing an Apprenticeship (except in exceptional circumstances as considered relevant by the Panel). The nominee should not only demonstrate their involvement in surf life saving patrol activities but should also demonstrate their contributions to the Club in other facets of surf life saving e.g. fundraising, training, youth development and participation in other Club activities. The nominee would clearly demonstrate their efforts as being above and beyond the normal expectations of a member.

**It should be noted that the awarding of a Bursary is the recognition of our Club's outstanding, young lifesavers.**

### Guidelines:

1. The Board in consultation with the Club Council will determine available funding pool each year as part of annual budget cycle.
2. Funds will be awarded at the discretion of the Selection Panel to the applicants showing the greatest merit as demonstrated by their ability and achievements in their chosen area of Surf Life Saving.
3. The number of bursaries available each year will be determined by the Selection Panel, in consultation with the Board.
4. The Selection Panel comprises:
  - a) the President, NHSLSC;
  - b) the Director of Administration, NHSLSC;
  - c) and one other representative as determined appropriate by the Board, being either a Life Member or Long Service Member as selected by the Board.

Note: There shall not be three members of the same gender on the panel.
5. The Selection Panel will determine the value of each individual funding application.
6. Funding is open to Members who:
  - a) are enrolled into a tertiary course or finishing their high school studies;
  - b) serving an apprenticeship; or
  - c) are seeking to pursue a career in surf lifesaving or related activities.
7. A maximum funding pool shall be set in each annual budget for the Financial Year, May to April and subject to annual application and review. The maximum individual annual Bursary shall be \$10,000.

<b>DEPARTMENT:</b> Administration		<b>SUBJECT:</b> Bursary
<b>AUTHORISED BY:</b> Club Council 10/04/2019		
<b>ISSUE DATE:</b> 24/04/2012	<b>VERSION:</b> 1	<b>PAGES:</b> 3
<b>ISSUE DATE:</b> 31/08/2018	<b>VERSION:</b> 2	<b>PAGES:</b> 3
<b>ISSUE DATE:</b> 01/02/2019	<b>VERSION:</b> 3	<b>PAGES:</b> 3
<b>AUTHORISED BY BOARD:</b> 26/02/2019	<b>AUTHORISED BY CLUB COUNCIL:</b> 10/04/2019	

8. In selecting a member for the Bursary, the Selection Panel will take account of the following factors:

- a) the members lifesaving achievements;
- b) the members potential to continue to perform in their chosen career / sport at a high level;
- c) the members overall financial circumstances;
- d) the members level of engagement with Club activities;
- e) are, or intend to become, involved with Training and Education;
- f) represent the NHSLSC at Branch, State and National Championships.

9. The Bursary is payable subject to the member:

- a) continuing to perform in the chosen area of Lifesaving at a high level; and
- b) maintaining a satisfactory grade (on performance level) each term; and
- c) continued full-time enrolment; and
- d) fulfilling Club obligations, including rostered patrols as an Active Member; and
- e) being compliant to Club policies and the Code of Conduct; and
- f) fulfilling membership for the complete patrolling season with NHSLSC.

10. Applications will only be considered when received on the official 'NHSLSC Bursary Funding Application Form'.

11. NHSLSC reserves the right to recoup funds outlaid in advance to Bursary recipients found behaving in a way that is determined to be detrimental to the reputation of NHSLSC and/or Surf Life Saving Queensland.

#### **Eligibility:**

To be eligible to be selected as the recipient of the NHSLSC Bursary, the nominee must demonstrate an ability to fulfil the following judging criteria:

- i. Be aged between 15 and 25 years of age;
- ii. Be a current financial and proficient active member (Bronze Medallion holder) of NHSLSC;
- iii. The applicant shall either be an enrolled apprentice, tertiary student or a senior high school student (except in exceptional circumstances as considered relevant by the Panel) and will commit to continuing patrols for the duration of the scholarship.
- iv. Complete the relevant nomination form truthfully and in full, supplying all additional information requested;
- v. Have a sound knowledge of NHSLSC and show a genuine interest in the services that NHSLSC provides.
- vi. Be able to be an ambassador for NHSLSC and uphold the proud traditions and legacies left behind by our previous and current members; and
- vii. Be available and willing to attend either the Branch, State and/or National Youth Leadership Development Camp/Program or similar during the term of the Bursary; and
- viii. Be available and willing to compete for NHSLSC at Branch, State and/or National Championships.

<b>DEPARTMENT:</b> Administration		<b>SUBJECT:</b> Bursary
<b>AUTHORISED BY:</b> Club Council 10/04/2019		
<b>ISSUE DATE:</b> 24/04/2012	<b>VERSION:</b> 1	<b>PAGES:</b> 3
<b>ISSUE DATE:</b> 31/08/2018	<b>VERSION:</b> 2	<b>PAGES:</b> 3
<b>ISSUE DATE:</b> 01/02/2019	<b>VERSION:</b> 3	<b>PAGES:</b> 3
<b>AUTHORISED BY BOARD:</b> 26/02/2019	<b>AUTHORISED BY CLUB COUNCIL:</b> 10/04/2019	

**Conditions:**

- The individual Bursary value will be at the discretion of the Selection Panel, however, a maximum annual limit of \$10,000 shall apply individually.
- Upon the recipient paying for the relevant expenses, a reimbursement to the value of the Bursary may be claimed from the NHSLSC upon presentation of a Tax Invoice for such expenses agreed to by the Selection Panel.
- The Bursary Panel may elect to offer several bursaries subject to the annual funding application not being exceeded.
- The Bursary need not be awarded each year, should the Bursary Selection Panel deem the quality of applications/nominees to be not of a sufficient standard to be worthy of receiving such a prestigious award.
- Should the recipient not be able to continue their Lifesaving duties, they are to notify the Director of Administration. The Selection Panel will then negotiate a date for the cessation of the Bursary and consider whether another suitable candidate from the previous applicants should be awarded a Bursary equivalent to the unpaid amount.
- This Panel shall be responsible for judging the quality of nominations for the Bursary each year and determining the recipients.
- Successful recipients may be required to attend / support promotional activities for NHSLSC.
- Any Bursary funding allocated to recipients is CONFIDENTIAL.
- The member may be asked to submit to the Director of Administration, a report on their performances and involvement in Club Activities.
- Bursary distribution will be available in 2 rounds with 50% of funding available in each Round, with Round 1 funding being available at the commencement of the Bursary. The panel will review each of the recipient's adherence to the pre-requisites of this policy, to determine their eligibility for Round 2 funding. Whilst the Bursary is split into 2 rounds it is important to note that this does not represent a period of contractual agreement and that the recipient's level of commitment remains for the complete season.
- Successful applicants are expected to fulfil their membership and roles within the Club for the complete season, excluding exceptional personal circumstances that may arise.
- In the event the applicant applies for a transfer to another Club partway through the season, it is a requirement that all Bursary monies allocated are repaid to the Club before a transfer is approved.
- In the event you do not fulfil your obligations the reserve the right to ask for monies to be repaid